

### 4.8.2.2 Baccalaureate

#### Presentation of Findings

##### 4.8.2.2/1 of 7 Appropriate Teaching Credentials

Virtually all tenured and tenure-earning faculty members at Old Dominion University have doctoral or other appropriate terminal degrees in their fields. Those who do not hold master's degrees have special expertise in their disciplines or have unique experiences beneficial to Old Dominion students. Adjunct part-time faculty at Old Dominion have doctoral or other appropriate terminal degrees in their fields, have at least master's degrees, have outstanding professional experiences, or demonstrate contributions to their teaching disciplines.

##### 4.8.2.2/2 of 7 Outstanding Professional Experience

For those part-time and full-time faculty who do not have master's degrees in their teaching fields, documentation citing their outstanding professional experiences and demonstrated contributions to their teaching disciplines can be found in their personnel dossiers located in the appropriate college dean's office or the Office of the Provost/Vice President for Academic Affairs.

##### 4.8.2.2/3 of 7 Interdisciplinary Studies

While the University has some interdisciplinary majors, all individual courses in these programs are discipline-based.

##### 4.8.2.2/4 of 7 Faculty Academic Preparation Kept on File

Every full- or part-time faculty member must submit curriculum vitae and official transcripts. Official appointment/academic documentation for full-time faculty is kept in the appropriate college dean's office. Official appointment/academic documentation for part-time adjunct faculty is also kept in the appropriate college dean's office.

##### 4.8.2.2/5 of 7 25% of Undergraduate Courses Taught by Faculty Holding the Terminal Degree

Of departments offering undergraduate degree programs, 54.7% of all undergraduate student credit hours are taught by faculty holding the terminal degree in the teaching discipline.

##### 4.8.2.2/6 of 7 Terminal Master's as the Degree

In general, the doctoral degree is considered terminal for all programs. In some cases, however, the master's degree is considered to be the terminal degree. In the College of Arts and Letters, the Department of Art considers the Masters of Fine Arts degree to be the terminal degree for Studio Art. The Department of Communication & Theater Arts considers the MFA to be the terminal degree in Dance and in Theater. The English Department considers the MFA to be the terminal degree in Creative Writing. In the College of Engineering and Technology, the undergraduate programs in Engineering Technology consider a Master's degree to be the terminal degree. In the College of Health Sciences, a master's degree is accepted for tenure track positions in all disciplines in the College. However, a doctoral degree is preferred and strongly recommended.

##### 4.8.2.2/7 of 7 Remedial Courses Not Offered

Not Applicable. The University does not teach remedial courses.

**Conclusion**

The University is in compliance with the SACS/COC *Criteria*.

**Recommendations/Suggestions**

None

**Must Statement Compliance Table  
4.8.2.2 Faculty: Academic and Professional Preparation – Baccalaureate**

<b>Must Statement</b>	<b>Compliance Statement</b>	<b>Supporting Documentation</b> <u>Exhibit Numbering Key:</u> <b>Criteria#/MustStatement#:Exhibit</b>
<b>4.8.2.2/ 1 of 7.</b> Each full-time and part-time faculty member teaching credit courses leading toward the baccalaureate degree, other than physical education activities courses, <b>must</b> have completed at least 18 graduate hours in the teaching discipline and hold at least a master's degree or hold the minimum of a master's degree with a major in the teaching discipline	Compliance	<b>4.8.2.2/1:01</b> Faculty Personnel Files  <b>4.8.2.2/1:02</b> Roster of Instructional Faculty, Catalog, pp. 302-309  <b>4.8.2.2/1:03</b> Academic Information for Graduate Students
<b>4.8.2.2/2 of 7.</b> In exceptional cases, outstanding professional experience and demonstrated contributions to the teaching discipline may be presented in lieu of formal academic preparation. Such cases <b>must</b> be justified by the institution on an individual basis.	Compliance	<b>4.8.2.2/2:01</b> Faculty Personnel Files  <b>4.8.2.2/2:02</b> BOV 1401: Initial Appointment of Teaching and Research Faculty
<b>4.8.2.2/3 of 7.</b> The institution <b>must</b> document and justify the academic and professional preparation of faculty members teaching in such course or programs	Not Applicable	
<b>4.8.2.2/4 of 7.</b> It is the responsibility of the institution to keep on file for all full-time and part-time faculty members documentation of academic preparation, such as official transcripts and if appropriate for demonstrating competence, official documentation of professional and work experience, technical and performance competency, records of publications, certifications and other qualifications.	Compliance	<b>4.8.2.2/4:01</b> Faculty Personnel Files  <b>4.8.2.2/4:02</b> BOV 1401: Initial Appointment of Teaching and Research Faculty  <b>4.8.2.2/4:03</b> Faculty Preparation Requirements, Request for Documentation
<b>4.8.2.2/5 of 7.</b> At least 25% of the discipline course hours in each undergraduate major <b>must</b> be taught by faculty members holding the terminal degree, usually the earned doctorate, in that discipline.	Compliance	<b>4.8.2.2/7:01</b> Roster of Instructional Faculty, Catalog, pp. 302-309

<p><b>4.8.2.2/6 of 7.</b> It is the responsibility of the institution to justify the master's degree, or master's in the teaching discipline coupled with a related doctorate, as the terminal degree for faculty members teaching in these disciplines. The above requirement also applies to each major offered through distance learning, including those offered at branches or other sites.</p>	Compliance	<p><b>4.8.2.2/6:01</b> Master's Degrees Considered As Terminal Degrees</p> <p><b>4.8.2.2/:02</b> BOV 1401: Initial Appointment of Teaching and Research Faculty</p>
<p><b>4.8.2.2/7 of 7.</b> Faculty members who teach in remedial programs must hold a baccalaureate degree in a discipline related to their teaching assignment and have either teaching experience in a discipline related to their assignment or graduate training in remedial education.</p>	Not Applicable	